

KILMINGTON PARISH COUNCIL

Dear Sir/Madam

I hereby give notice that on **Monday, 19 January 2026** a meeting of Kilmington Parish Council will take place at 7.30 pm in the Stourton & Kilmington Home Guard Club. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business set out hereunder.

Steven Willis

Signed by Steven Willis, Clerk

Date: 12 January 2026

Public Open Session: A maximum of 15 minutes will be set aside prior to the start of the meeting for questions or statements from members of the public; **each person speaking for no longer than 3 minutes.** Please note that any question requiring an answer that needs to be researched will be noted and included in the agenda for the following meeting. Statements will be noted at the meeting, but no discussion will take place unless the topic is on the agenda; any discussion will take place during the agenda item. ***(Please note that members of the public are no longer permitted to speak unless invited to do so by the Chairman.)***

Please be aware that the meeting will be recorded for the purpose of production of the Minutes and once the draft has been issued, the recording will be deleted.

AGENDA

56. TO RECEIVE APOLOGIES FOR ABSENCE

57. TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS AND TO CONSIDER REQUESTS FOR NEW DPI DISPENSATIONS *(Councillors are invited to declare disclosable pecuniary interests and other interests in Items on the agenda as required by the Kilmington Parish Council Code of Conduct for Members and by the Localism Act 2011)*

58. MINUTES – To approve the minutes of the Parish Council meeting held on 17 November 2025.

59. MATTERS ARISING

59.1 Public footpaths in Kilmington – Residents are happy to report any problems direct to WC.

60. COUNCILLOR VACANCY

60.1 On 11 January 2026, Cllr Reeves resigned from Kilmington Parish Council as per the following: *Please accept this as formal resignation as a parish councillor for Kilmington Parish council with immediate effect.*

60.2 The Statutory Notice has been requested and will be displayed on the notice board and website in due course.

60.3 If ten or more electors from the Kilmington parish request an election, a by-election will be held. Requests must be made in writing to the Returning Officer at Wiltshire Council, as will be outlined in the statutory notice.

60.4 If no request is received within the statutory period, the vacancy will be filled by co-option, allowing the Town Council to appoint a new councillor.

61. PLANNING (All applications can be viewed on Wiltshire Council's website [Planning-Wiltshire Council planning-building-control/planning](https://www.wiltshire.gov.uk/planning-building-control/planning) and type in the relevant application number)

61.1 Applications to consider at the meeting: Two

PL/2025/07191 Knoll Farm, Norton Ferris – application to change of use of land and building for storage purposes.

PL/2025/09898 69-70 Silk Houses, Kilmington, Warminster, BA12 6QZ – application for listed building consent.

61.2 Applications which may have arrived after issue of this Agenda

61.3 Applications determined/awaiting WC decision since the last meeting (for info only): None

62. BROADBAND & MOBILE PHONE SIGNAL – Cllr Brooks to give any available update.

63. REPORT FROM UNITARY COUNCILLOR G JEANS

64. HIGHWAYS, RIVERS, FOOTPATHS & TRANSPORT

64.1 WC Free Traffic Survey for Kilmington Common - update (if any) from Cllr Brooks

64.2 Parish Steward - Chairman to report on jobs undertaken since last meeting

- 64.3 Church Road repairs – update (if any) from the Chairman
- 64.4 B3092 junction improvements at Norton Ferris – update (if any) from Cllr Jeans
- 64.5 WC Free Traffic Survey for B3092 at Norton Ferris – update from the Clerk
- 64.6 WC Discretionary Gully Service – update on WC crew attendance in Kilmington (the Clerk)
- 64.7 Car parking for Brookside - update (if any) from the Chairman

65. PLAYING FIELD

- 65.1 Playing field & playground refurbishment plan – an update -PFAC Chairman, John Harrison, if available.
- 65.2 RoSPA inspection – zip wire replacement parts – update from the clerk

- 66. LIME TREES GREEN RIDE – Cllr A. Reeves to report if pruning required.

67. CLERK’S REPORT

- 67.1 Assertion 10 update
- 67.2 Bus shelter time tables update
- 67.3 O365 & Defender package upgrade

68. FINANCE, POLICY & RESOURCES

- 68.1 Receipts & acknowledgements since last meeting
- 68.2 To note balances of Lloyds Bank current account at 12.01.26 and Instant Access Account. To note internal bank transfer undertaken by the Clerk during Dec; reconciliation statement to be signed by Chairman.
- 68.3 Lloyds Bank payments authorities and approvals – addition of new Clerk and subsequent removal of outgoing Clerk.
- 68.4 Payments to be authorised:

<i>Paid since last meeting:</i>		
Lloyds Bank (Direct Debit)	Bank charges (29 Oct – 28 Nov 2025)	£4.25
Stourton & Kilmington HGC	Hire of meeting venue (Nov 2025)	£50.00
	Hire of room for interviews	£25.00
Web Squared Ltd	Website Charges	£96.10
Guy Nelson	Reconfiguration of laptop	£50.00
Anthony Chubb		£180.00
Wiltshire Council	Contribution towards new speed limit signs	£1959.22
D L Davis	Routine Play Park Inspections Q3 25/26	£208.00
MS O365 Business licence	MS O365 Business licence (annual subscription)	£138.24
MS Defender licence	MS Defender licence (annual subscription)	£33.12
HMRC	Income Tax contributions for Q3 25/26	£120.00
Clerk(s)	Staffing Costs for Q3 25/26	696.24
<i>For immediate payment:</i>		
Home Guard Club	Hire of meeting venue (Jan 2026)	£50.00
SLCC	Clerk subscription	£80.00

69. ANNUAL BUDGET

- 69.1 PRECEPT FORM signed and returned to Wiltshire Council for 2026/2027

70. DATE OF NEXT MEETING 9 MARCH 2026

Councillors must consider the following when discharging their duties: Equal Opportunities (Race, Gender, Sexual Orientation, Marital Status, and any Disability); Crime & Disorder; Health & Safety; Human Rights