

KILMINGTON PARISH COUNCIL

Dear Sir/Madam

I hereby give notice that on **Monday, 14 Sep 2026** a meeting of Kilmington Parish Council will take place at 7.30 pm in the Stourton & Kilmington Home Guard Club. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business set out hereunder.

Steven Willis

Signed by Steven Willis, Clerk

Date: 8 September 2026

Public Open Session: A maximum of 15 minutes will be set aside prior to the start of the meeting for questions or statements from members of the public; **each person speaking for no longer than 3 minutes.** Please note that any question requiring an answer that needs to be researched will be noted and included in the agenda for the following meeting. Statements will be noted at the meeting, but no discussion will take place unless the topic is on the agenda; any discussion will take place during the agenda item. ***(Please note that members of the public are no longer permitted to speak unless invited to do so by the Chairman.)***

Please be aware that the meeting will be recorded for the purpose of production of the Minutes and once the draft has been issued, the recording will be deleted.

AGENDA

32. TO RECEIVE APOLOGIES FOR ABSENCE

33. TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS AND TO CONSIDER REQUESTS FOR NEW DPI DISPENSATIONS *(Councillors are invited to declare disclosable pecuniary interests and other interests in Items on the agenda as required by the Kilmington Parish Council Code of Conduct for Members and by the Localism Act 2011)*

34. MINUTES – To approve the minutes of the Full Council meeting held on 13 July 2026.

35. MATTERS ARISING – from the minutes of the last meeting

36. PLANNING (All applications can be viewed on Wiltshire Council's website [Planning-Wiltshire Council planning-building-control/planning](https://www.wiltshire.gov.uk/planning-building-control/planning) and type in the relevant application number)

36.1 Applications to consider at the meeting: Two

36.1.1 [PL/2026/00248](#) Little Thenford, The Street, Kilmington – Householder planning permission

36.1.2 [PL/2026/00203](#) Little Thenford, The Street, Kilmington – Listed building consent (Alt/Ext) 'Alterations to fenestration of main dwelling and retention of conversion to outbuilding.'

36.1.3 [PL/2026/05090](#) Street Farm, The Street, Kilmington – Full planning permission to erect a single storey extension to existing agricultural barn

36.2 Applications which may have arrived after issue of this Agenda

36.3 Applications determined/awaiting WC decision since the last meeting (for info only):

PL/2025/07191 Knoll Farm, Norton Ferris – application for change of use of land and building for storage purposes. UNDER CONSULTATION

37. COMMUNITY GOVERNANCE REVIEW 2026/27: Southern, South West & Stonehenge Area Board community areas. To discuss the review and either

a) confirm whether you believe your arrangements are effective and convenient, and reflect community interest and identity and why you believe this, **or**

b) make any suggestions as to why the arrangements should be amended, and why.

38. **RED LION PUB** – To note the response from the National Trust and consider if any further action is required by the Council at this stage.
39. **BROADBAND & MOBILE PHONE SIGNAL** – Cllr Brooks to give any available update.
40. **REPORT FROM UNITARY COUNCILLOR G JEANS**
41. **HIGHWAYS, RIVERS, FOOTPATHS & TRANSPORT**
- 41.1 **WC Free Traffic Survey for Kilmington Common** - update from Cllr Brooks
- 41.2 **Parish Steward** – Cllr Cotton to report on any jobs undertaken since last meeting
- 41.3 **Church Road repairs & Drainage in The Street** – update from Cllr Cotton
- 41.4 **B3092 junction improvements at Norton Ferris** – update from Cllr Jeans
- 41.5 **WC Discretionary Gully Service** – update from Cllr Cotton
- 41.6 **Review Winter Preparations** – To review Flood Plan and consider any requests through the Parish Emergency Assistance Scheme.
- 41.7 **Car parking for Brookside** – update from Cllr Cotton
42. **SPEED INDICATOR DEVICE (SID)** – To receive an update on the purchase of the new SID.
43. **PLAYING FIELD**
- 43.1 **RoSPA inspection** – to be undertaken in September
- 43.2 **Playing field & playground refurbishment plan** – to receive an update from PFAC Chairman, John Harrison.
- 43.3 **2026 Bonfire and Firework Display** – To decide if this event will be held in November and if so, the Clerk to be asked to inform our insurance company and complete necessary documentation.
44. **MAINTENANCE AND REPAIR OF PARISH COUNCIL ASSETS**
- 44.1 **Village Pound (Sheep Cote)** – To consider concerns regarding the condition of the Village Pound, including vegetation growth and any maintenance or repair works required to preserve the asset.
- 44.2 **War Memorial Fencing** – To receive an update regarding damage to the post and chain fencing surrounding the War Memorial and to consider any repairs, insurance claims, or other actions required.
45. **FINANCE, POLICY & RESOURCES**
- 45.1 **Receipts & acknowledgements** since last meeting
- 45.2 **To note balances of Lloyds Bank current account and Instant Access Account** on 09.09.26; reconciliation statement to be signed by Chairman.
- 45.3 **Payments to be authorised:**

<i>Paid since last meeting:</i>		
Rob Pearce	Year 2.0 grass cutting of the playing field	£750
Stourton & Kilmington HGC	Donation to Summer Fete	£100.00
Stourton & Kilmington HGC	Hire of meeting venue (July 2026)	£50.00
<i>For Immediate Payment:</i>		
Stourton & Kilmington HGC	Hire of meeting venue (September 2026)	£50.00
ICO (direct debit)	Subscription for Data Protection	£47.00
<i>To approve payments for 30.09.26:</i>		
D L Davis	Play Area Inspections Q2 2026/27	£220.00
S E Willis	Staffing Costs for Q2 2026/27	£963.60
HMRC	PAYE Q2 2026/27	£186.72
<i>To approve payments due before next meeting:</i>		
Web Squared Ltd	Q3 2026/27	£46.50
Fireworks	Purchase of fireworks (as per item 43.3)	TBA
Royal British Legion	Purchase of Remembrance Wreath	TBA

Playsafety Ltd	Annual Play Area Inspection 2026	TBA
Web Squared Ltd	Q3 2026/27	£46.50

45.4 Budget report – Clerk will prepare the Q2 Expenditure v Budget report and circulate after 30.09.26.

45.5 NALC Pay Award effective 1 April 2026 – to agree Clerk’s back-dated pay award.

46. DATE OF NEXT MEETING – 9th NOVEMBER 2026.

Councillors must consider the following when discharging their duties: Equal Opportunities (Race, Gender, Sexual Orientation, Marital Status, and any Disability); Crime & Disorder; Health & Safety; Human Rights