KILMINGTON PARISH COUNCIL

Parish Clerk – Mr Steven Willis Email: clerk@kilmingtonwiltshireparishcouncil.gov.uk

Minutes of the Annual Parish Council meeting held on Monday, 13 July 2026 at the Stourton & Kilmington Home Guard Club.

Present: Councillors J Brooks, G Cotton, T Day, R Flower, Mrs E Hames, J Moore, C Reeves.
In attendance, S Willis (Clerk), Cllr G Jeans (Wiltshire Council) and PCSO A Moore.

The meeting opened at 7.30 pm

Public Open Session. PCSO Alice Moore of the Warminster Neighbourhood Policing Team attended the meeting and presented an update on policing matters affecting Kilmington and the surrounding area. The report included local crime statistics, current policing priorities, crime reporting arrangements and information relating to the Bobby Van Trust home security scheme. Members thanked PCSO Moore for attending.

A full copy of the report is attached at **Appendix A**.

19 To receive apologies for absence: None

20 **To receive any declarations of interest from members and to consider requests for new DPI dispensations**: None declared.

21 **Minutes of the meeting 11 May 2026**. **Resolved**: Minutes approved and signed by the Chair.

22 **Matters arising**: Members considered a request for financial support towards the Home Guard Club Summer Fête. **Resolved:** To donate £100 towards the event.
Proposed: Cllr Hames **Seconded:** Cllr Moore **Carried unanimously**

23 **Planning.** (All applications can be viewed on Wiltshire Council's website via the Wiltshire Council Planning Portal and type in the relevant application number)

23.1 **Applications to consider at the meeting**: None

23.2 **Applications which may have arrived after issue of this Agenda**: None

23.3 **Applications determined/awaiting WC decision since the last meeting** (for info only):

23.3.1 **PL/2025/07191, Knoll Farm, Norton Ferris**: Members noted that the application remains under consideration by Wiltshire Council. It was agreed that the Clerk would seek a further update from planning officers via the Unitary Councillor.

24 **Red Lion Pub**: Members considered concerns regarding the condition and future of the former Red Lion Public House. It was noted that members of Stourton Parish Council had suggested a joint approach to the National Trust seeking clarification regarding the future management of the building. **Resolved:** To work jointly with Stourton Parish Council in seeking a meeting with the National Trust regarding the future of the building. The Clerk was instructed to contact Stourton Parish Council.
Proposed: Cllr Flower **Seconded:** Cllr Day **Carried unanimously**

25 **Broadband & Mobile Phone Signal**. No significant updates; members noted that Wessex Internet activity had recently been observed within the parish area.

26 **Report from Unitary Councillor G Jeans**. Cllr Jeans provided an update covering:

26.1 The ongoing position regarding the proposed closure of Mere Fire Station and concerns that the longer-term risk to retained stations remains despite the recent decision not to proceed with closures at this stage.

26.2 Progress towards broadband rollout within Kilmington through the Wessex Internet programme.

26.3 Proposals relating to policing infrastructure, including plans for a new police station in Salisbury.

26.4 Progress of a dementia awareness initiative serving Mere and surrounding communities.

26.5 Members expressed concern regarding the long-term future of Mere Fire Station and noted Cllr Jeans' encouragement to continue raising concerns with relevant stakeholders.

27 **Highways, Rivers, Footpaths & Transport**

27.1 **WC Free Traffic Survey for Kilmington Common**. Cllr Brooks reported that the traffic survey results had been received earlier that day. Initial review suggested that vehicle speeds may meet the threshold for further consideration of speed management measures. However, an apparent discrepancy was identified within the report, which referred to a 40mph speed limit rather than the current 30mph limit. Further clarification will be sought from Wiltshire Council before consideration of next steps.

27.2 **Parish Steward**. The Chair reported that recent Parish Steward activity had focused on vegetation management and improving visibility at junctions. Members noted that continued progress would depend upon the availability of suitable equipment and resources.

27.3 **Church Road repairs & Drainage in The Street.** An update was received regarding ongoing drainage investigations. It was noted that Wiltshire Council's drainage team had undertaken significant investigative work and identified several areas requiring further attention. Progress may be affected by funding constraints, although discussions continue with affected landowners and Wiltshire Council officers.

27.4 **B3092 junction improvements at Norton Ferris**. No further update was available.

27.5 **WC Free Traffic Survey for B3092 at Norton Ferris**. Members considered comments received following the recent LHFIG meeting regarding the possibility of a formal speed limit assessment. Given that recorded vehicle speeds remained below the existing speed limit, members concluded that there was insufficient justification for pursuing a formal assessment at this time. **Resolved:** To take no further action.

Proposed: Cllr Reeves **Seconded:** Cllr Cotton **Carried unanimously**

27.6 **WC Discretionary Gully Service**. The Chair reported that Wiltshire Council had identified a drainage issue affecting private land and that a report was awaited. Once received, the Parish Council would consider writing to the relevant landowner regarding any responsibilities identified.

27.7 **Car parking for Brookside.** Members reviewed the ongoing lack of progress in relation to parking provision at Brookside. It was agreed that the Parish Council remained dissatisfied with previous responses received and wished to continue pressing Wiltshire Council for action. The Clerk was instructed to write to the Leader of Wiltshire Council, reiterating the Council's concerns and requesting further consideration of the matter.

28 **Speed Indicator Device (SID)**

28.1 Members received a detailed report concerning the recently failed SID, currently shared with Zeals Parish Council.

28.2 The manufacturer's inspection had identified significant water ingress resulting in damage to internal components. Repair of the existing unit was estimated at approximately £955 plus VAT.

28.3 Members also considered a quotation for a replacement SID capable of recording and storing traffic data at an estimated cost of £3,058 plus VAT. The advantages of a replacement unit, including enhanced functionality and the ability to collect useful traffic data for future highway initiatives, were discussed. Members also noted initial positive responses from representatives of both Zeals and Stourton Parish Councils regarding participation in a shared arrangement.
Resolved: To seek the purchase of a replacement SID as part of a consortium with Zeals and Stourton Parish Councils, subject to the agreement of all participating councils. The Clerk was instructed to contact Zeals and Stourton Parish Councils accordingly.
Proposed: Cllr Flower **Seconded:** Cllr Cotton **Carried unanimously**

29 **Playing Field**

29.1 **Playing field & playground refurbishment plan.** Members received an update from the Playing Field Advisory Committee via the Chair. It was noted that the Golden Bottle Trust had confirmed that the previously offered £5,000 grant could now be applied towards maintenance and improvement of existing playground equipment. The Playing Field Advisory Committee will meet to consider priorities and make recommendations to the Council.

29.2 **Toddler Swing**. Members agreed that this matter should be considered by the Playing Field Advisory Committee alongside wider discussions regarding maintenance and replacement of equipment.

29.3 **Waste bin**. Members considered whether a replacement bin should be installed following the removal of Wiltshire Council's asset. The implications of future maintenance and waste disposal arrangements were discussed in detail. It was agreed that the Council would continue to monitor the situation over the summer before making any decision. The Clerk will also make further enquiries regarding waste management arrangements used by other local councils.

30 **Finance, Policy & Resources**

30.1 **Receipts & acknowledgements**. Interest payments on Instant Access a/c of £7.59 and £6.89.

30.2 **Balance of account** at 08.07.26 was current a/c £3,932.44; instant access a/c £ 17,338.23; the total of both accounts was **£21,270.67**. The reconciliation statement was signed by the Chair.

30.3 **Payments to be authorised**:

Paid since last meeting		
D L Davis	Play Area Inspections Q1 2026/27	£220.00
S E Willis	Staffing Costs for Q1 2026/27	£963.60
HMRC	PAYE Q1 2026/27	£186.72
Web Squared Ltd	Q2 2026/27	£46.50

The payments listed above were noted.

31 **DATE OF THE NEXT MEETING 14 SEPTEMBER 2026**

There being no further business, the meeting was closed at **9.35 pm**.

Signed: …… Date: ……

(Chair of the Council)

Appendix A – Policing Report

Please find below the policing report for KILMINGTON from the last year ranging from 1st April 2025 – 31st March 2026

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There has been a total of 11 crimes recorded in your area which is a small decrease from the 12 recorded last year.

- There have been two burglaries in your area this year; both in the same disused building, none in residential dwellings (homes).

- There have been three recorded criminal damages; these being two smashed windows to vehicles and one smashed house window (none of which appear related). No reported arsons.

- There have been three thefts, two of which are thefts of motor vehicles.

- We have one recorded road traffic collision which was a "damage-only" (meaning no injuries) and no recorded traffic offences.

Wiltshire Police have also attended Kilmington for a variety of other non-crime incidents – mainly suspicious incidents linked to poaching and hare coursing reports, as well as assisting other agencies such as Highways Agency and the ambulance service. Our Rural Crime team have also had contact and visited various landowners and farmers as part of their patrol network.

The PCC has invested in Mobile Police Stations which each Neighbourhood Team has access to on a week-by-week rotation. These are to bring the police into the rural communities now we have fewer physical police stations.

As always, please be aware of the Bobby Van Trust, a registered charity who work alongside Wiltshire Police and offer a completely free service to anyone over 60 (or over 18 and registered disabled). They offer a free Home Security service which includes checks for door and window locks, lighting, dummy CCTV cameras and more. They also offer a Stay Safe Online service which will help prevent any fraud related offences occurring. For more information please visit their website https://www.wiltshirebobbyvan.org.uk/ or contact them on 01225 256867

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